



**Beaman Memorial Public Library**  
8 Newton Street, West Boylston MA 01583  
www.beamanlibrary.org  
508-835-3711

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**BOARD OF LIBRARY TRUSTEES MEETING**  
**Thursday, November 8, 2007 at 7:00 p.m.**

**MINUTES OF PREVIOUS MEETINGS: October 2, 2007.**  
**NEXT REGULARLY SCHEDULED MEETING: December 4, 2007.**

- 7:00 p.m. Meeting convened:  
Members present:  
Acceptance of minutes of previous meeting  
Financial statements: Municipal appropriations status for September; monthly budget report for October  
Report of the Library Director  
Building Projects Progress Report  
Staff schedule and contact information
- 7:30 p.m. OLD BUSINESS  
BUDGET OUTLOOK for FY2008  
Waiver application submitted  
LONG-RANGE PLAN  
Consider the draft; comment, amend, then vote at December meeting  
Director to begin work on Action Plan for FY09  
Local public access television Board of Directors approved the plan to reorganize bringing the Bulletin board function for public access to the Library
- 8:15 p.m. NEW BUSINESS  
PERSONNEL  
Establish the schedule for Director's evaluation  
David Gomes hired for janitor position for 12 hrs./week.  
Staff participating in Town-Wide Personnel study; currently considering job descriptions  
GRANTS & GIFTS  
Received \$203.00 for materials through donations  
Received the disbursements for both grants (\$12,500); staff is ready to begin  
Anonymous letter received; referred to Police Chief; staff advised
- 8:30 p.m. COMMUNICATIONS, MEETINGS
- 8:45 p.m. MISCELLANEOUS  
Centralities  
Trustee orientation date still unscheduled by CMRLS and MBLC  
Barre has regained certification
- 8:50 p.m. TRUSTEES' REQUESTS  
Discussion of forming a foundation (Sue)
- 9:15 p.m. ADJOURNMENT