



**Beaman Memorial Public Library**  
8 Newton Street, West Boylston MA 01583  
www.beamanlibrary.org  
508-835-3711

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**BOARD OF LIBRARY TRUSTEES MEETING**  
**Tuesday February 6, 2007 at 7:00 p.m.**

**MINUTES OF PREVIOUS MEETINGS: Jan. 2, 2007. NEXT REGULARLY SCHEDULED MEETING: Mar. 6, 2007**

- 1) BUILDING, EQUIPMENT & SERVICE
  - A. Drainage replacement at meeting room entrance, grates are ready to install
  - B. Front step railings to be installed by end of the month
  - C. UV protection proposal
  - D. EJ's Painting and Creative Building Services have submitted estimates for the repair of the ceiling in the WBR
  - E. Discussion of water "leak": what has been done, what needs to be done
- 2.) FINANCIAL & LEGISLATIVE
  - A. Monthly Budget Reports & Appropriations Status Report for December
  - B. FY08 budget request – Town Administrator expects to have preliminary figures for each Department by end of February
  - C. Discussion of reinstating Wednesday afternoons if we meet our MAR in budget beginning July 1, 2007
  - D. Discussion of returning Saturdays in June, last provided in late 1980's (cost ~\$1,050)
  - E. Discussion of offer from Mr. Tom Dolan to find a funding source for Sunday hours
- 3.) PERSONNEL
  - A. Golden orb award for excellence - January winners: Cecile Lindberg and Denise Donoghue
- 4.) POLICY
  - A. Currently working on Internet Access & Safety Policy
  - B. Patron request that we consider a Cell Phone Policy to limit use
- 5.) GRANTS & GIFTS
  - A. Submitted an application for State matching grant for fundraising efforts from 7/1/06 to 12/31/06 in the amount: \$5,934.51
  - B. We have taken in \$66.00 from the copier machine in January
  - C. Library Website "donation" page and "PayPal" option
- 6.) COMMUNICATIONS
  - A. Invitation to 7th Annual Trustees Symposium on March 31 from 10 a.m. to 3 p.m.
  - B. Letter from Val resigning from the Board as of March 30, 2007
- 7.) MISCELLANEOUS
  - A. Centralities
  - B. Book sale scheduled for the end of March.