



Beaman Memorial Public Library
8 Newton Street, West Boylston MA 01583
www.beamanlibrary.org
508-835-3711

BOARD OF LIBRARY TRUSTEES MEETING
Tuesday December 4, 2007
at 7:00 p.m.

MINUTES OF PREVIOUS MEETINGS: November 8, 2007.
NEXT REGULARLY SCHEDULED MEETING: January 8, 2007 at 7 p.m.

- 7:00 p.m. Meeting convened:
Members present:
Acceptance of minutes of previous meeting
Financial statements: Municipal appropriations status for October; monthly budget
report for November
Report of the Library Director
Building Projects Progress Report
- 7:20 p.m. OLD BUSINESS
LONG-RANGE PLAN
Consider the revised draft
Action Plan for FY09 and grant letter of intent mailed 12/1/2007 (may be
revised as needed)
PRELIMINARY BUDGET OUTLOOK for FY2009
Documents due on December 21, 2007
DISCUSSION OF FORMING A FOUNDATION/PLANNED GIVING
CAMPAIGN
- 8:15 p.m. NEW BUSINESS
LARGE PRINT SPACE NEEDS
- 8:30 p.m. COMMUNICATIONS, MEETINGS
- 8:35 p.m. MISCELLANEOUS
Centralities
Hours magnets completed
- 8:45 p.m. TRUSTEES' REQUESTS
Discussion of forming a foundation (Sue)
- 9:15 p.m. ADJOURNMENT