



Beaman Memorial Public Library
8 Newton Street, West Boylston MA 01583
www.beamanlibrary.org
508-835-3711

BOARD OF LIBRARY TRUSTEES MEETING
Tuesday April 10, 2007 at 7:00 p.m.

MINUTES OF PREVIOUS MEETINGS: Mar. 6, 2007. NEXT REGULARLY SCHEDULED MEETING: May 1, 2007

- 7:00 p.m. Meeting convened
Members present:
Welcome of new trustee and reorganization of the Board
Acceptance of minutes of previous meeting
Financial statements: Municipal appropriations status for February, monthly budget report for March, transfer request from Salaries & Wages to Purchase of Services vote, budget outlook for FY2008
Report of the Library Director
- 7:30 p.m. OLD BUSINESS
POLICY
 Internet Access & Safety Policy
DIRECTOR'S PERFORMANCE REVIEW
PERSONNEL
 Succession Plan
LONG-RANGE PLAN
 Appoint committee including Trustee representative
- 8:10 p.m. NEW BUSINESS
PERSONNEL
 Retirements, personnel job searches
 Golden Orb recipients for March
GRANTS & GIFTS
 Wal-Mart donation of \$500.00 to purchase AV materials
 Public Library Fund award letter for \$295.72 from MBLC
 Disbursement from Margaret E. Sherman Trust in the amount of \$2,000.00
INCIDENT REPORT
 Patron fall
HISTORICAL COMMISSION REQUEST
 Sale of Cook scrapbook discs
 Request from T.A. for FY08 Capital Requests for items over \$20,000
 Request from Fire Department to confirm that necessary inspections have been performed
 Meeting with Harriet Chandler and Mr. Goodale of the Historical Society concerning non-return of historical photos from DCR's digitization project
 Thank you from Abby's House for the donation of 50 hat and mitten sets from patrons
- 8:40 p.m. MISCELLANEOUS
Book Sale
Centralities
- 8:50 p.m. TRUSTEES' REQUESTS
- 9:00 p.m. ADJOURNMENT